

GHARDA FOUNDATION'S
GHARDA INSTITUTE OF TECHNOLOGYInternal Quality Assurance Cell
Academic Year 2020-21

Minutes of Meeting

Minutes of the meeting of the Internal Quality Assurance Cell held on 15th June 2021 through online mode at 3:00 hrs.

IQAC Co-ordinator welcomed the members of IQAC present for the meeting and the following business was transacted as per the points on agenda dated 12/06/2021.

The Minutes of the previous meeting were confirmed.

1. **Teaching Learning Activity:** IQAC Coordinator informed that all lectures and practical sessions have been recorded and uploaded in ELRC portal of institute. The review of the same has been taken. IQAC took the note of the same and appreciated the efforts of faculty. It has been suggested that students should get access of the same in next semesters also for their references.
2. **Massive Open Online Courses:** IQAC coordinator presented the data of various MOOC courses and faculty members' participation in the same. It is observed that the participation of faculty and students in NPTEL, EduX, Coursera and other heads of MOOCs is very low, hence, IQAC recommended to increase the participation of students and faculty in such MOOCs.
3. **Participation in Faculty Training Programme:** The review of faculty participation in various training programmes has been taken. IQAC coordinator informed that, during academic year 2020-21 faculty members participated in more than 150 training programmes including FDPs, STTPS, Orientation, workshops & conferences. IQAC noted the same and recommended to maintain such efforts in next academic year also.
4. **Research Publication:** Principal informed that few faculty members has published their research papers in reputed journals IQAC noted the same and recommended that efforts for research publication should be increased by every faculty member.
5. **NAAC Preparedness:** Principal took the review of NAAC related tasks and asked to all criteria heads to give short report on the preparedness of NAAC during 2020-21. The rectifications suggested in the NAAC committee meeting (August 18 & 19, 2020), have been satisfied by respective criteria heads. IQAC took the note of the same and recommended to enrich the quality efforts to maintain the proper implementation of work culture and documentation of the same.
6. **Training and Placement Activity:** IQAC took the review of training and Placement activity conducted during the year. As per the presentation presented by TPO in the IQAC meeting (dated 28 December, 2020) the review of online recruitment/placement process has been conducted. In this regard, IQAC suggested that to provide more training programmes for students.

7. **Extension Activity and Outreach Programme:** In continuation with earlier reporting of Unnat Maharashtra Abhiyaan (UMA), the review of ongoing work of the same has been taken. IQAC recommended that more works should be completed before the beginning of Monsoon i.e. in the same month (June). During Monsoon, it should be stopped and should be started after the Monsoon again.
8. **Civil Department Vision & Mission:** The Civil Department has modified their vision and mission. Their vision is now focused more on engineering Professionals. Both vision and Mission statements are approved by the IQAC.



Coordinator (IQAC)



Chairman (IQAC)